

City of Cambridge
City Council Meeting
Monday December 18, 2023
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on December 14, 2023, the Cambridge City Council convened in open public meeting at 6:30 P.M. on December 18, 2023 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen, and Kevin Banzhaf. City Staff present were City Clerk/Treasurer Courtney Stanton, Utility Supervisor Dave Houghtelling, Mike Tomlin and City Attorney Lisa Shifflet. Visitor present Valley Voice, Ashley Gerlach, Melissa Jackson, Sam Jaeger, Craig Bennet & Chris Miller *Miller & Associates*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Public Hearing: Mayor Gunderson opened the public hearing at 6:31 P.M. and read by title the purpose of the public hearing Amending LB840 Budget Revolving Loan line item \$162,000 for Workforce Housing Capital Projects. Melissa Jackson with Cambridge Economic Development this will be Amending LB840 Budget Revolving Loan line item \$162,000 for Workforce Housing Capital Projects. There were no other public comments and Mayor Gunderson closed the public hearing at 6:34 P.M.

John Kutnink stated the motion, seconded by Vernita Saylor to approve Amending LB840 Budget Revolving Loan line item \$162,000 for Workforce Housing Capital Projects. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

Consent Agenda:

Approval of minutes of previous City Council Meetings (provided prior to meeting)

- *December 5, 2023*

Approval of Claims Report

- Claims # 1-57

Planning Commission Meeting Minutes December 13, 2023

Library Board Minutes November 16, 2023

City of Cambridge
Claims Report
To Mayor and City Council

12/18/2023

12/6/2023 to 12/18/2023

Claim

Number Check No. Vendor, For Amount Dept. Total

COMBINED UTILITY AND CITY ACCOUNT

1	34026-	Payroll	3,855.84	
	34027			
2	34028-	Ag Valley, Fuel	575.89	
	34029			
3	34030	Bethany Stritt, Employee Health Deductible	162.45	
4	34031	Blooms and Collectibles, Jackets with Library Logo	94.00	
5	34032	Bound Tree Medical, Ambulance Supplies	189.47	
6	34033	Brico Pest Control, Spray buildings	88.00	
7	34034	Cambridge General Store, Supplies	261.35	
8	34035	Cambridge General Store, Supplies	81.22	
9	34036	Cambridge Super Market, Supplies	12.52	
10	34037	Century Link, Police Phone	59.96	
11	34038	Courtney Stanton, Vision Benefit	415.00	
12	34039	David Houghtelling, Employee Deductible	690.50	
13	34040	Eakes Office Solutions, Supplies	75.28	
14	34041	Gale, Library Supplies	124.44	
15	34042	GPM, Calibration	560.00	
16	34043	Greg Howerter, Employee Health Deductible	5.38	
17	34044	Home Town Agency, Insurance	100.00	
18	34045	Lord's, Inc., Supplies	81.62	
19	34046	Matt Friend Truck, Repair Snow Plow	257.00	
20	34047	Michael Todd & Company, Street Signage	242.76	
21	34048	Miller & Associates, Fees	200.00	
22	34049	Morse Equipment, Install Blower	14,910.00	
23	34050	Municipal Supply, Supplies	457.19	
24	34051	Mutual of Omaha, Life Insurance	108.00	
25	34052	National Geographic, Subscription	54.00	
26	34053	Nebraska Overdrive, Library Audio Book Service	245.93	
27	34054	Nebraska Public Health Environmental Lab, Analysis	30.00	
28	34055	Nebraska State Wide Arboretum, Dues	130.00	
29	34056	Northwestern Mutual Life, Annuity	3,139.73	
30	34057	Paint Paradise, Ornament Workshop	350.25	
31	34058	Paulsen, Inc., Limestone	389.00	
32	34059	People, Magazine Subscription	81.12	
33	34060	Pioneer Woman, Subscription	24.00	
34	34061	River Valley Services, Replace Blower Motor	565.15	
35	34062	Sandry Fire Supply, Fire Dept. Supplies	107.90	
36	34063	Schaben Sanitation, Disposal Charge	908.64	
37	34064	Southwest Farm & Auto, Repairs	105.70	
38	34065	Southwest Nebraska Clerk Association, Dues	10.00	
39	34066	Steve Johnson, Fire Dept. Insurance	546.00	
40	34067	Twin Valleys Public Power, Contract, Labor, Materials	28,605.01	
41	34068	Wagner Ford Mercury, Toyota, Oil Change	60.88	
42	34069	Western Area Power Administration, Purchased Power	6,140.90	
43	ACH	Payroll	8,709.20	
44	ACH	Internal Revenue Service, With holding Taxes	3,843.62	
45	ACH	Nebraska Department of Revenue, Sales Tax	7,052.47	84,707.37

<u>Security Deposit Account:</u>			
46	2159 City of Cambridge, Security Deposit on customer Account	300.00	
47	2160 City_of Cambridge, Security Deposit on customer Account	300.00	
48	2161 Elly Dahl, refund Security Deposit	300.00	
49	2162 Noah Thomas, Refund Security Deposit	300.00	
50	2163 Tony Rozmiarek, Refund Security Deposit	150.00	1,350.00
<u>LB840 Economic Development:</u>			
51	4746 CAMAS Publishing, Publications	363.90	
52	4747 Cambridge Community Daycare, Grant	3,054.00	
53	4748 Card member Services, Software	52.12	
54	4749 City of Cambridge, Distribution Sales Tax	20,012.11	
55	4750 Cross Creek Golf Links, Distribution Sales Tax	6,187.57	
56	4751 Furnas County Clerk, Filing Fees	120.00	
57 ACH	Waypoint Bank, Down Payment Assistance Loan, Fees	15,025.00	44,814.70
		TOTAL	130,872.07 130,872.07

Jeff Ommert stated the motion, seconded by Vernita Saylor to approve items listed under the consent agenda. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

David Houghtelling reported ACE Board members will need to be updated. Representative will be current Utility Supervisor and alternate will be current city clerk. As it is now the Utility Supervisor will be Mike Tomlin and the City Clerk is Courtney Stanton as the Alternative. Jeff Ommert stated the motion, seconded by John Kutnink to approve representative as Utility Supervisor and alternate as City Clerk. Voting yes were John Kutnink, Jeff Ommert, Nora McGowen, Kevin Banzhaf and Vernita Saylor; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

Courtney Stanton reported sales tax was received in the amount of \$38,411.98 and how it was distributed. Financial Statement for the Period Ending November 30, 2023 was provided.

A. Chris Miller and Craig Bennet were present to discuss City of Cambridge projects. Sewer System improvements include CCTV'ed 32,899 LF and manhole inspections. Waste Water Facility Improvements include Oxidation Ditch Rotor estimated at \$51,500 per Rotor. Installation Cost estimating at \$40,000 to \$60,000. Screw Pumps for UV System replacement estimate is \$140,000. Option of submersible pumps in lieu of screw pumps would estimate cost savings of \$40,000 to \$50,000. Diffusers in Sludge Basin need replaced and Blower repairs are underway. Total budget for WWTF repairs would be approximates \$350,000 to include rotor repair, screw pumps and diffuser replacement. Harvest Meadows Tenth project timeline was discussed to include dates for platting process and infrastructure plans. East Highway Walking Trail was discussed to include proposed walking trail in the state right-of-way, floodway and floodplain. A permit would need to be filled out as the walking trail would be in floodway and floodplain. The walking trail would also have to adhere to ADA compliance if in the state right-of-way. East highway 6&34 turning lane and lighting was discussed. Traffic study concluded that at this time there is not enough traffic for required turning lane and lighting. Preliminary plans for lighting and turning lane were done in 2014 and 2016 and are outdated and not valid. The

State of Nebraska will be doing work on the highway in the future and will reevaluate turning lane and lighting project at that time.

B. Dave Houghtelling reported he met with Ethanol Plant, Chis Hager with NPPD and Twin Valley Public Power regarding capacity increase. Agreement with NPPD for Total capacity will be 3,424 kW to begin on June 1, 2024. Vernita Saylor stated the motion, seconded by John Kutnink to approve Agreement with NPPD for Total capacity will be 3,424 kW to begin on June 1, 2024. Voting yes were John Kutnink, Jeff Ommert, Nora McGowen, Kevin Banzhaf and Vernita Saylor; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

C. Vernita Saylor stated the motion, seconded by John Kutnink to approve Annual 2024 Banner Permit. Voting yes were John Kutnink, Jeff Ommert, Nora McGowen, Kevin Banzhaf and Vernita Saylor; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

D. Vernita Saylor stated the motion, seconded by John Kutnink to approve annual Tobacco Licenses. Voting yes were John Kutnink, Jeff Ommert, Nora McGowen, Kevin Banzhaf and Vernita Saylor; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

E. Vernita Saylor stated the motion, seconded by John Kutnink to approve annual Liquor License D & I. Voting yes were John Kutnink, Jeff Ommert, Nora McGowen, Kevin Banzhaf and Vernita Saylor; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

F. The date for the next City Council meeting was set for Wednesday January 3, 2024.

Adjournment:

John Kutnink stated the motion, seconded by Jeff Ommert to adjourn at 8:31 P.M. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting was Mike Harris, none voted no. Motion carried unanimously.

Attest: _____
Courtney Stanton, City Clerk/Treasurer

David Gunderson, Mayor

